

## The 6<sup>th</sup> Annual Open Call Exhibition Submission Form

**PLEASE USE BLOCK CAPITALS & BLACK PEN TO COMPLETE THIS FORM**

Name	
Address	
Phone	
Email	
Social Media (optional)	
Website (optional)	

### Artwork Information

Title Of Piece		
Materials Used		
Dimensions	Height (cm)	Width (cm)
Price	Please Indicate If Not For Sale	
Signature		

### Disclaimer

Although we will treat each piece of work with the utmost care and respect, each artist should be aware that insurance for their pieces is their own responsibility and that The Presentation Arts Centre cannot accept any responsibility for artist's work.

**No work will be accepted without safe/adequate hanging systems attached. Work must be ready to hang.**

The Presentation Arts Centre reserves the right to use images of artwork in future marketing and promotional materials.

**Please Note: Only one submission may be submitted per person, along with a submission form and €10 submission fee which must be paid upon submission. Please consider 20% commission when pricing works.**

Drop Off Dates: **Thursday 24<sup>th</sup> February and Friday 25<sup>th</sup> February.** 10am - 5pm each day.

Official Opening: **Saturday 12<sup>th</sup> March at 6pm** with awards ceremony and refreshments.

Due to ongoing Covid-19 regulations, we may arrange specific drop-off times outside these dates to best suit each artist and their needs. Please keep an eye on your email inbox or phone as we may be trying to contact you to arrange these times. If you would like to arrange a specific drop-off time, please contact us at 0539233000

Please retain this sheet as proof of payment **and**  
for collection of artwork after exhibition ends

Name	
Phone	
Name Of Piece	
Artist Signature	

Administration Records

Signed Upon Receiving		Signed Upon Collection	
Date		Date	
Staff On Duty		Staff On Duty	
€10 Hanging Fee Received			

*€10 hanging fee must be made payable to the Wexford Arts Centre.*

Dates For Your Calendar

Mon Feb 24 <sup>th</sup>	10am – 5pm	Artwork Drop-Off Day
Tues Feb 24 <sup>th</sup>	10am – 5pm	Artwork Drop-Off Day
Sat Mar 12 <sup>th</sup>	6pm – 9pm	Official Opening & Awards Ceremony
Mon May 16 <sup>th</sup>	10am – 5pm	Artwork Collection Day
Tues May 17 <sup>th</sup>	10am – 5pm	Artwork Collection Day

Drop-Off & Collection Days may vary due to Covid-19 regulations.  
Artists impacted by these changes will be notified by phone or email.